

NORTHWEST PENNSYLVANIA GREAT OUTDOORS VISITORS BUREAU
FOREST COUNTY ROOM TAX COMMITTEE
FOREST COUNTY COMMISSIONERS

FOREST COUNTY
TOURISM GRANT CLOSEOUT FORM

Please submit this Closeout Form within 60 days of your event or project with required attachments to:

Northwest Pennsylvania Great Outdoors Visitors Bureau
FOREST COUNTY TOURISM GRANT PROGRAM
2801 Maplevale Road, Brookville, PA 15825

Any Questions?

Phone – 814-849-5197

E-Mail – John@VisitPAGO.com copy to - Stephanie@VisitPAGO.com

Name of Event: _____

Date: _____

Organization: _____

Contact Name and Title: _____

Address: _____

Phone: _____ Fax: _____

E-Mail: _____

Web site: _____

Category: ___ Marketing ___ Tourism Development

Grant Amount Received: \$ _____

Please provide an explanation of the 25% matching funds or in-kind donations
\$ _____

PLEASE ANSWER THE FOLLOWING QUESTIONS AS COMPLETELY AS POSSIBLE. REMEMBER TO BE SPECIFIC.

Describe how this grant helped you accomplish your mission.

Detailed marketing plan: Please describe how your grant was able to impact your targeted audience and how you tracked your attendance.

How did this grant enhance or increase tourism and create overnight stays in Forest County?

Describe the effectiveness of your grant. Tell how you measured the results and what the results were.

Additional comments:

Attendance at the event _____

Does your event use Facebook for promotion? Y N

Is there any video of your event? Y N

Please include copies of any printed materials/ads for your event

What additional items would you do to enhance your event?

*REQUIRED ATTACHMENTS: COPIES OF BROCHURES, ADS, PRESS RELEASES, ETC.
COPIES OF ALL INVOICES and / or RECEIPTS RELATING TO YOUR GRANT.*

I/We affirm that all information in this application and all attachments are true and correct to the best of my/our ability, and that the receipt of any grant funds relative to this request will be used for the purpose detailed within this application. I/We agree to abide by all local, state and federal regulations as they apply. I/We understand that the Tourism Grant Committee may request additional information and/or personal interviews from applicants.

Name (print): _____ Title: _____

Signature: _____ Date: _____

